

**NOTICE OF MEETING**  
**LONG BEACH CIVIL SERVICE COMMISSION**

THE REGULAR MEETING OF THE LONG BEACH CIVIL SERVICE COMMISSION WILL BE HELD ON  
WEDNESDAY, JANUARY 19, 2005 AT 8:00 A.M. IN THE CONFERENCE ROOM OF THE  
COMMISSION ON THE 7<sup>TH</sup> FLOOR OF CITY HALL, 333 WEST OCEAN BOULEVARD, LONG BEACH.

**A G E N D A**

1. **MINUTES** - Regular Meeting of January 12, 2005
2. **REQUEST FOR TRANSFER AND TEMPORARY REASSIGNMENT FOR TRAINING** - Erick Ruvalcaba, Parking Control Checker, Public Works to Animal Control Officer
  - a. Communication from Ronald R. Arias, Director of Health and Human Services
  - b. Staff report prepared by Caprice Brown, Personnel Analyst
3. **REQUEST FOR SELECTIVE CERTIFICATION** – Police Recruit
  - a. Communication from Anthony Batts, Chief of Police
  - b. Staff report prepared by Caprice Brown, Personnel Analyst
4. **REQUEST FOR SELECTIVE CERTIFICATION** – Clerk Typist
  - a. Communication from Melanie S. Fallon, Director of Community Development
  - b. Staff report prepared by Diane Dzodin, Personnel Analyst
5. **PROTEST OF WRITTEN EXAMINATION ITEM(S)** – Police Sergeant  
Staff report prepared by Christopher Daclan, Personnel Analyst
6. **COMMUNICATION REGARDING PROTEST OF SENIOR RECORDS CLERK**
  - a. Communication from Hellena E. Horsley
  - b. Staff report prepared by Christopher Daclan, Personnel Analyst
7. **COMMUNICATION** - RE: Clerk Typist Performance Examination  
Communication from Diane K. Nezzar
8. **BULLETINS**  
Animal Control Officer  
Battalion Chief  
Plan Checker - Electrical
9. **EXAMINATION RESULTS**  
Communication Specialist  
Customer Services Supervisor  
Emergency Medical Educator  
Parking Control Checker  
Safety Specialist  
Senior Accountant  
Transportation Planner

10. **RETIREMENTS**

Adoracion Magajes/Accounting Clerk III/Energy (27 yrs., 11 mos.)  
Claudine Burnett/Department Librarian II/Library (29 yrs., 6 mos.)  
Kerry Martin/Library Clerk II/Library (17 yrs., 2 mos.)  
Edward Bermender/Civil Engineering Associate/Harbor (28 yrs., 3 mos.)  
Douglas Fredrick/General Maintenance Assistant/Harbor (29 yrs., 9 mos.)  
Jack McLaughlin/Construction Inspector II/Harbor (8 yrs., 2 mos.)  
Michael Harris/Water Utility Mechanic III/Water (25 yrs., 8 mos.)  
Emilia Malanum/Laboratory Analyst III/Water (24 yrs., 8 mos.)  
Richard Switzer/Senior Equipment Operator/Water (25 yrs., 10 mos.)

11. **RESIGNATIONS**

Tamara Hawkins/Aquatics Supervisor I/Parks (9 yrs., 3 mos.)  
Mayra Upton/Clerk III/Health (9 yrs., 9 mos.)  
Javier Flores/Security Officer III/Police (11 yrs., 16 days)  
Maria Ramos-Pheng/Accountant III/Financial Management (8 yrs., 5 mos.)

12. **TRANSFER** – Richard Steinhaus/Administrative Analyst III/Library to Administrative Analyst III/Public Works

13. **MANAGERS' REPORT**

14. **COMMENTS FROM PUBLIC** – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction

**8:30 a.m. - COMMISSION STUDY SESSION**

**NO HEARING**

**THIS INFORMATION IS AVAILABLE IN AN ALTERNATIVE FORMAT BY REQUEST TO CIVIL SERVICE AT (562) 570-6059.**

**"THE CITY OF LONG BEACH INTENDS TO PROVIDE REASONABLE ACCOMMODATIONS IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF A SPECIAL ACCOMMODATION IS DESIRED, PLEASE CALL CIVIL SERVICE 48 HOURS PRIOR TO THE EVENT/PROGRAM/SERVICE AT (562) 570-6059"**